

**GOVERNOR'S REQUEST  
MAJOR DISASTER**

**(Date of Request)**

The Honorable ////  
President of the United States  
The White House  
Washington, D. C.

Through: Regional Administrator  
FEMA Region \_\_\_\_\_  
City, State, Zip Code

Dear Mr. President:

Under the provisions of Section 401 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §§ 5121-5208 (Stafford Act), and implemented by 44 CFR § 206.36, I request that you declare a major disaster for the State of \_\_\_\_\_ as a result of

*Name type of incident: e.g., severe storms, flooding, hurricane, tornadoes; include the time period involved, e.g., beginning \_\_\_\_\_ through \_\_\_\_\_ or, beginning \_\_\_\_\_ and continuing. Name the affected counties or independent cities being requested.*

In response to the situation, I have taken appropriate action under State law and directed the execution of the State Emergency Plan on (date) in accordance with Section 401 of the Stafford Act.<sup>1</sup>

*If a State of Emergency has been declared, indicate when and to what area(s) it is applicable.*

*Identify status of the State's mitigation planning effort, type of State Mitigation Plan, and expected completion date.*

On (date), I requested a joint Federal, State, and local survey of the damaged areas. Preliminary assessments indicated the most severe impacts were to

*Describe the type of facilities and the adverse affect the damage has on the public and private sectors.*

I have determined that this incident is of such severity and magnitude that effective response is beyond the capabilities of the State and the affected local governments and that supplementary Federal assistance is necessary. I am specifically requesting

*Name programs: e.g., Individual Assistance (including the Individuals and Households Program (IHP), Disaster Unemployment Assistance,*

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<sup>1</sup> Execution of the State's emergency plan is a prerequisite to major disaster assistance.

***Crisis Counseling); Public Assistance; Hazard Mitigation; and Small Business Administration disaster loans.***

***Name counties requested for each program and provide a demographic breakdown of the affected areas, e.g. low income, elderly, special needs, unemployment.***

As the table below shows, the affected counties have levels of poverty almost double the national average and unemployment rates exceeding the national average. Without Federal assistance, the affected individuals cannot effectively recover from this event.

	Average of Persons Below Poverty Level	Median Household Income	Percent Elderly	Percent Disabled
National Average	%	\$	%	%
State Average	%	\$	%	%
List Count	%	\$	%	%

***For Hazard Mitigation, request “statewide” or name specific counties.***

Preliminary estimates of the types and amount of assistance needed under the Stafford Act are tabulated in Enclosures A and B. Estimated requirements for assistance from certain Federal agencies under other statutory authorities are tabulated in Enclosure C.

The following information is furnished on the nature and amount of State and local resources that have been or will be used to alleviate the conditions of this disaster:

***List Actions. Include actions pending or taken by State legislative and governing bodies with regard to the disaster.***

I certify that for this major disaster, the State and local governments will assume all applicable non-Federal share of costs required by the Stafford Act. Total expenditures are expected to exceed \$\_\_\_\_\_, in accordance with the table in Enclosure D.<sup>2</sup>

***IF Direct Federal Assistance (DFA) is requested, the following information and certifications must be provided before DFA can take place.***

I request direct Federal assistance for work and services to save lives and protect property.

- (a). List any reasons State and local government cannot perform or contract for performance, (if applicable).
- (b). Specify the type of assistance requested.

<sup>2</sup> The certification to cost share must be included; otherwise the processing of the request may be delayed until the Governor has provided the certification.

In accordance with 44 CFR § 206.208, the State of \_\_\_\_\_ agrees that it will, with respect to direct Federal assistance:

1. Provide without cost to the United States all lands, easements and rights-of-ways necessary to accomplish the approved work;
2. Hold and save the United States free from damages due to the requested work, and shall indemnify the Federal Government against any claims arising from such work;
3. Provide reimbursement to FEMA for the non-Federal share of the cost of such work in accordance with the provisions of the FEMA-State Agreement; and
4. Assist the performing Federal agency in all support and local jurisdictional matters.

**IF debris removal is being requested/or anticipated, either through DFA or through reimbursement under a project worksheet under the Public Assistance program, the following information and certifications must be provided before DFA, debris removal, or reimbursement for debris removal under project worksheet cant take place.**

In addition, I anticipate the need for debris removal, which poses an immediate threat to lives, public health, and safety.

Pursuant to Sections 403 and 407 of the Stafford Act, 42 U.S.C. §§ 5170b & 5173, the State agrees to indemnify and hold harmless the United States of America for any claims arising from the removal of debris or wreckage for this disaster. The State agrees that debris removal from public and private property will not occur until the landowner signs an unconditional authorization for the removal of debris.

I have designated \_\_\_\_\_ as the State Coordinating Officer for this request. He/she will work with the Federal Emergency Management Agency in damage assessments and may provide further information or justification on my behalf.

Sincerely,

Governor

Enclosures

## ENCLOSURE A TO MAJOR DISASTER REQUEST

<b>County</b>  (List each requested county)	<b>Assistance to Individuals and Households</b>					<b>Other Programs</b>
	Temporary Housing  (Indicate No.)	Repairs	Replacement	Permanent Housing Construction	Other Needs Assistance	(Disaster Unemployment Assistance, Legal Services, and Crisis Counseling)
TOTALS						

**ENCLOSURE B TO MAJOR DISASTER REQUEST**

Estimated Requirements for Public Assistance  
Stafford Act

CATEGORY								
County	A	B	C	D	E	F	G	Total
Totals:								

*Note: Estimates are to reflect total eligible costs before any cost sharing.*

**ENCLOSURE C TO MAJOR DISASTER REQUEST**

Estimated Requirements for Other Federal Agency Programs

Count y	SBA Home Loans	SBA Business Loans	FSA Loans	NRC S	FHWA	USAC E	OTHER
Totals							

*Note: Provide numbers and amounts, as appropriate.*

## ENCLOSURE D TO MAJOR DISASTER REQUEST

### Governor's Certification

I certify that for this current disaster, State and local government expenditures and obligations will include the non-Federal share of costs required by the Stafford Act. As stated in my basic letter, and based on information available at this time, tabulation of these estimated expenditures and obligations are as follows:

CATEGORY OF ASSISTANCE	AMOUNT	
	STATE	LOCAL
Individual Assistance:		
"Other Assistance" under the Individuals and Households Program		
Other (specify)		
<b>Total:</b>		
Public Assistance:		
Category A - Debris Removal		
Category B – Emergency Protective Measures		
Category C – Roads and Bridges		
Category D – Water Control Facilities		
Category E – Buildings and Equipment		
Category F – Utilities		
Category G – Other (Parks, Recreational Facilities, etc.)		
<b>Total:</b>		
<b>Grand Total:</b>		